



Annual Corporation Board Meeting Minutes

November 19, 2013

10:30 a.m. to 11:30 a.m.

(via webinar/conference call)

Executive Committee Members

Susan Broman
Beverly Burns, Chair
Melissa Cragg
Catherine Dobrowitsky
Reginald LaGrand
Jeff Mills
Leslie Murphy
Marianne Udow-Phillips

Corporation Board Members

Kerenda Applebey
Tammra Barteld
Catherine Benda
Christie Cadmus
Kristi Carambula
Ruggero Dozzi
Pam Faris
Jill Haan
Susan Kuwik
Carol Matthews
Scott Menzel
Margie Murphy
Sheryl Presler

Paula Renker
Deborah Veiht

Guests

Jordan Smith, Abraham
and Gaffney

Staff

Joan Blough
Marijata Daniel-Echols
Carrie Hatcher
Shannon Horvath
Jennifer Kurzynowski
Sean Neall

Call to Order

Chairperson Beverly Burns called the meeting to order at 10:30 a.m.

Invitation for Public Comment

There was no public comment.

I. Chair's Report

1. Introduction of the New CEO Marijata Daniel-Echols

Chairperson Beverly Burns introduced Dr. Marijata Daniel-Echols, the new CEO for the Early Childhood Investment Corporation. She stated Dr. Daniel-Echols has been in her new role for 22 days and that the Executive Committee is very excited to have her on board. She comes to the organization from Starfish Family services.

Dr. Daniel-Echols shared her background information with the board. She stated that she was excited to be a part of the organization and looked forward to working with everyone.

1. **Acknowledgement of New and Termed Executive Committee Members**

Chairperson Beverly Burns welcomes newly appointed members of the Executive Committee: Catherine Dobrowitsky, president of Rivenoak Law Group; Reginald LaGrand, program officer for Greater Battle Creek programming with the W.K. Kellogg Foundation; and Jeffrey Mills, superintendent of Van Buren Intermediate School District; and reappointed member Marianne Udow-Phillips, director of the Center for Healthcare Research and Transformation, University of Michigan.

She extend gratitude for their service on behalf of the Executive Committee and thanked outgoing members: Dan DeGrow, superintendent of St. Clair RESA; Deborah Dingell, president of D2 Strategies; and David Hollister, former Executive Committee chairperson and retired senior vice president of strategic initiatives for Prima Civitas Foundation.

2. **Consent Agenda**

Chairperson Beverly Burns presented the Consent Agenda for approval.

a. **Approval of Minutes**

Approval of minutes from the November 27, 2012 Corporation Board Meeting as presented.

b. **FY12 Audit Report**

Approval of the FY12 financial and single audits as presented by Abraham and Gaffney PC.

c. **FY13 Audit Engagement**

Affirmation of the engagement of Abraham and Gaffney PC to conduct the Corporation's FY13 financial and single audit.

d. **FY14 Budget**

Approval of the FY14 budget as presented.

e. **Master Resolution**

Chairperson Beverly Burns called for approval of the Master Resolution.

BE IT RESOLVED, that the Corporation Board of the Early Childhood Investment Corporation affirm the November 27, 2012 minutes as presented; and

BE IT RESOLVED, that the Corporation Board of the Early Childhood Investment Corporation accept the FY12 financial and single audits as presented by Abraham and Gaffney PC; and

BE IT RESOLVED, that the Corporation Board of the Early Childhood Investment Corporation affirm the engagement of Abraham and Gaffney PC to conduct the Corporation's FY13 financial and single audit.; and

BE IT RESOLVED, that the Corporation Board of the Early Childhood Investment Corporation affirm the FY14 budget as presented.

Motion by Leslie Murphy, seconded by Paula Renker. Motion carried unanimously.

II. **Discussion and Presentation Items**

a. **FY14 Work Plan**

The FY14 Work Plan was presented to the Corporation Board by Dr. Marijata Daniel-Echols. She stated that this document is being treated as a living document with the expectation that it will expand, contract and change with our work with our funders and as we embark on our strategic planning process. A closely mapped funding plan will go along with the strategic plan. She welcomed the Corporation Board to email or call with any questions they may have.

III. **Items of Note**

Chairperson Beverly Burns reminded the members of the Corporation Board to review, complete and return their Conflict of Interest Disclosure form.

IV. **Adjournment**

Chairperson Beverly Burns adjourned the meeting at 10:49 p.m.

Respectively submitted,

Shannon Horvath