



FAMILY CHILD CARE NETWORKS

Pre-Application Technical Assistance Webinar

JANUARY 7, 2025



WELCOME & THANK YOU!

FCCNs Pre-Application TA Webinar Attendees

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AGENDA

01 **INTRO TO CHILD CARE INNOVATION FUND + FCCN PROJECT**

- CCIF Theory of Change
- Scope of Work
- Comprehensive Network Strategy
- FCCN Quality Benchmarks
- Pilot Implementation Report + Plan for FY 25

02 **COMPETITIVE FUNDING OPPORTUNITY**

- Eligibility
- 5 New Hubs + Coverage
- Application Timeline
- Partnership Table

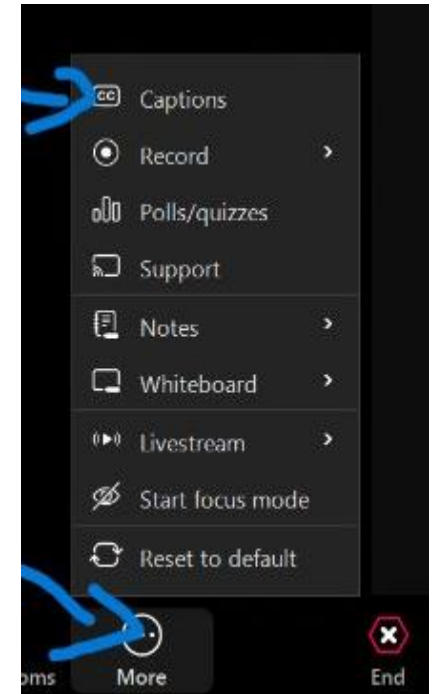
03 **APPLICATION + SELECTION PROCESS**

- Application Portal
- Application Questions + Scoring Rubrics
- Budget + Risk Assessment
- Application Review Process +Timeline

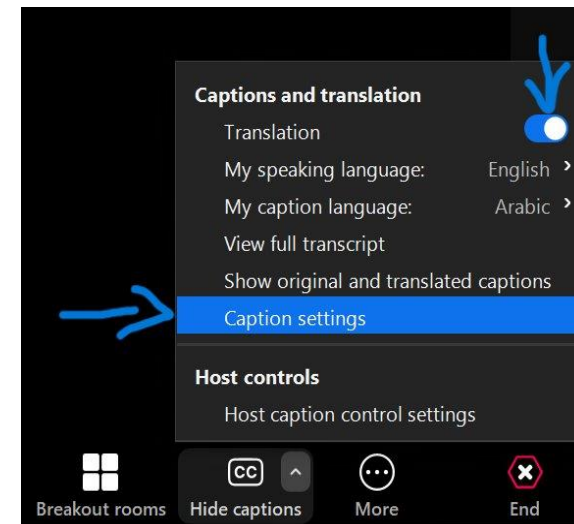
Let's get started!

Translated Captions Available

- To access **translated captions**:
 - Bottom Zoom Bar - Click "**More**"
 - Click on the Captions icon
 - Click the switch that says "**Translation**"
 - Select your preferred language



- To modify the **caption size or color for easier readability**:
 - Click on Captions again and this time click "**Caption settings**" in the menu

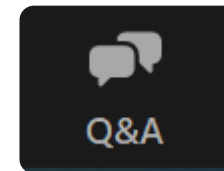


Let's get started!

Housekeeping



- Today's Webinar is scheduled to last *up to* 2 hours
- The Webinar is being recorded and will be shared with those in attendance (including slides)
- All participants will be muted throughout
- Submit all questions through the Q&A button
- Questions submitted here can be viewed and upvoted



FCCN Pre-Application TA Webinar Hosts



Joan Blough
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Child Care
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ECIC



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Innovation
Associate, Family
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**Misti Conley-
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Andrea Ayotte
Program Grants
Manager, ECIC



Kelly Kreider
Director of
Program
Compliance &
Grants
Administration,
ECIC

Learning Objectives

- 1 Summarize the purpose and goals of the FCCN Project
- 2 Determine organizational eligibility for FCCN funding opportunity
- 3 Describe the Application Review and Selection Process
- 4 Use online portal (Fluxx) to submit an application
- 5 Choose technical assistance opportunity fit for needs

Eligibility

This funding opportunity will not award individual licensed child care providers or businesses.

- A group of home-based child care providers could seek a fiscal sponsor who would agree to be the applicant organization, and if selected, the grantee.
- The fiscal sponsor would be accountable to ECIC's Child Care Innovation Fund for the programmatic and financial outcomes of this competitive funding opportunity for FCCNs as defined and explained in the RFP.

Eligible applicants include:

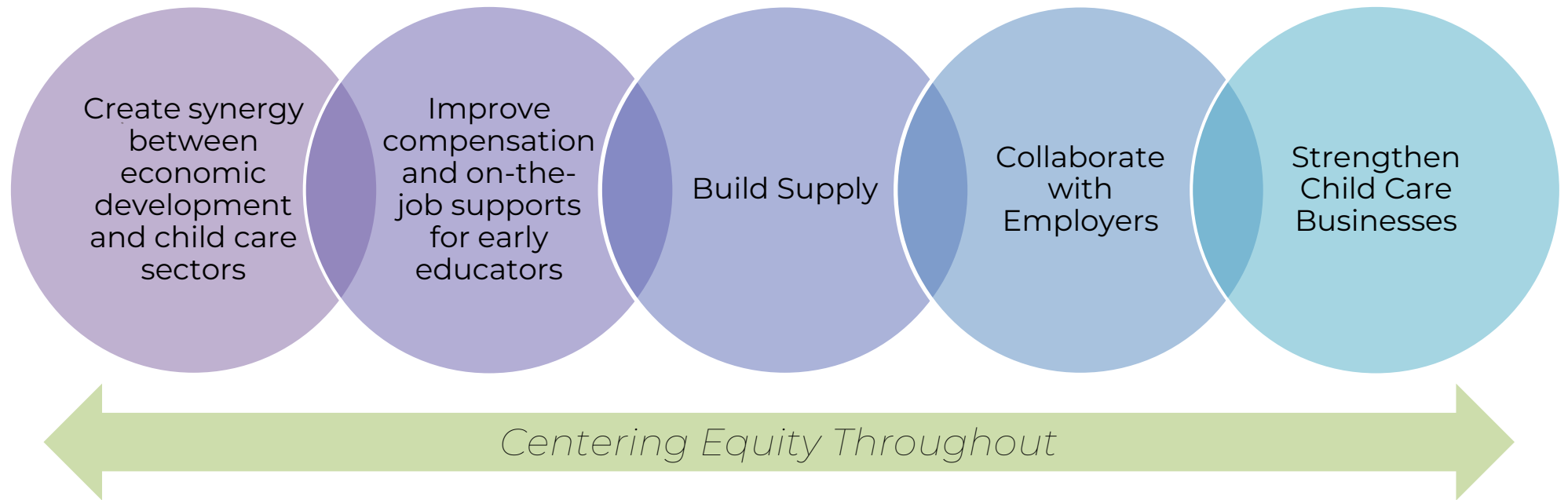
- Non-profit organizations that are exempt under Section 501(c)(3) of the Internal Revenue Code and is classified as "not a private foundation" under Section 509(a)
- A 501(c)(3) organization acting as a fiscal sponsor for a group (of home-based providers) for the purposes of this grant opportunity.
 - Responsible for all legal aspects of the project
 - Is the grantee with ECIC – Child Care Innovation Fund
 - Assumes programmatic and fiscal accountability for the project

Purpose of ECIC's Child Care Innovation Fund

- Collaborate with regional and community partners to pilot common-sense business and financing solutions for child care.
- Invest in innovations designed to benefit employers, working families, child care business owners and early educators.
- Educate and advocate for scaling proven child care solutions across Michigan.



Child Care Innovation Fund Priorities





Answering your questions

FCCN Project Scope of Work



Provide tangible **business** and **financial support** that promotes solutions and sustainability

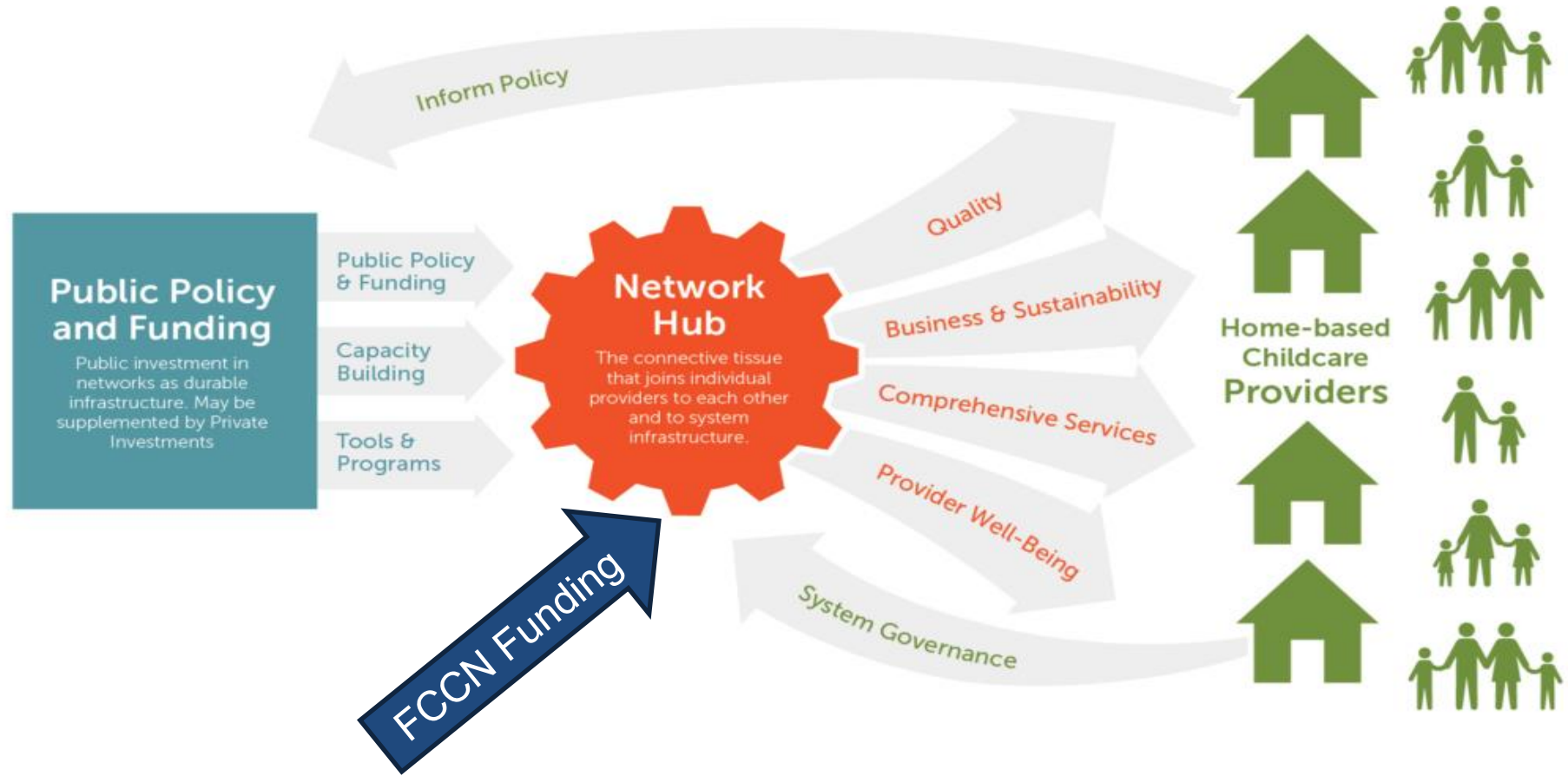


Offer tools and training to **increase capacity** and **enhance quality practices**



Create **business owner connections** to share effective practices and promote **wellbeing**

Comprehensive Network Strategy



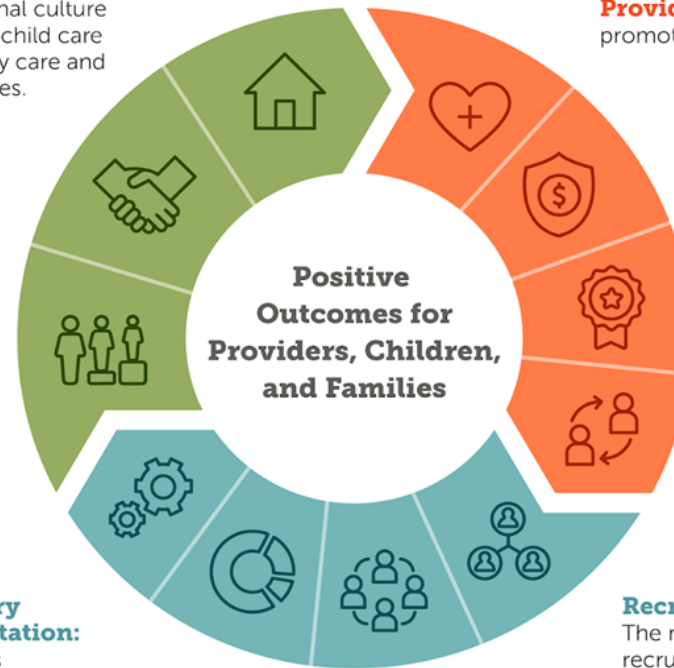
Network Benchmarks

Why

Focus on HBCC: The network's organizational culture includes an intentional focus on home-based child care (HBCC) as a distinct, essential, and valued early care and education (ECE) setting for children and families.

Providers as Partners: The network includes providers as equal partners in network governance, decision-making, operations, and accountability.

Focus on Equity: The network demonstrates an intentional focus on equity and culturally grounded service delivery.



Service Delivery and Implementation:

The network uses research evidence to inform how services are implemented including a focus on relationship to service delivery.

Data Collection:

The network uses an intentional and collaborative approach to data collection and analysis that informs service delivery.

Staffing:

The network uses intentional staffing strategies to support providers.

Recruitment:

The network uses recruitment strategies that result in ongoing provider participation.

What

Provider Well-Being: The network offers services that promote provider well-being and attachment to HBCC work.

Finances & Sustainability: The network offers services that promote economic well-being and sustainability.

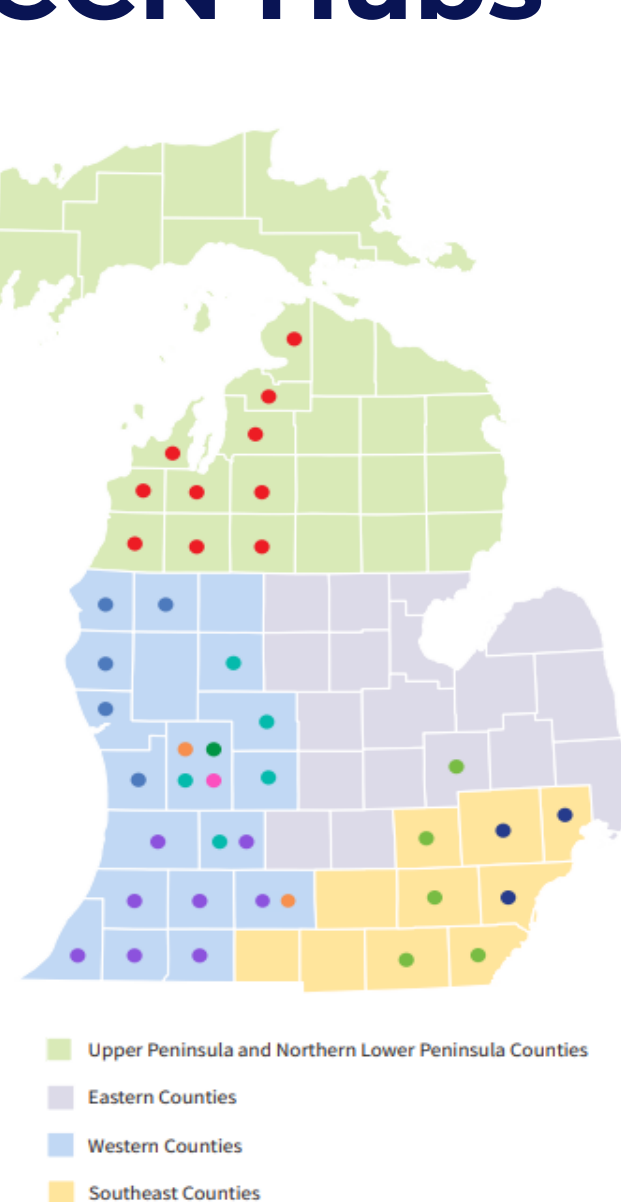
Quality Practices: The network offers services that build on and enhance culturally-relevant and community-embedded provider practices that contribute to positive child and family outcomes.

Comprehensive Services: The network offers holistic services for children and families beyond the supports offered for providers.

How

Current FCCN Hubs

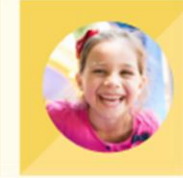
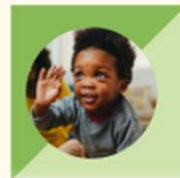
- **Arbor Circle**
 Counties: Lake, Mason, Muskegon, Oceana, Ottawa
- **Bethany Christian Services of Michigan**
 Counties: Calhoun, Kent
- **Child Care Network**
 Counties: Genesee, Lenawee, Livingston, Monroe, Washtenaw
- **Empowered Community Outreach Services**
 Counties: Macomb, Oakland, Wayne
- **First Steps Kent**
 Counties: Kent
- **Great Start to Quality – Kent ISD**
 Counties: Kent
- **Southwest Child Care Resource & Referral**
 Counties: Allegan, Barry, Berrien, Calhoun, Cass, Kalamazoo, St. Joseph, Van Buren
- **United Way Northwest Michigan**
 Counties: Antrim, Benzie, Charlevoix, Emmet, Grant Traverse, Kalkaska, Leelanau, Manistee, Missaukee, Wexford
- **Vibrant Futures**
 Counties: Barry, Ionia, Kent, Mecosta, Montcalm





Family Child Care Networks Pilot Implementation

REPORT AND RECOMMENDATIONS



Plan for FY 25: Moving beyond the Pilot



Focus on **strategic implementation** of Quality Benchmarks



Build capacity to **collect comprehensive data** through additional data tools and enhanced data requirements



MiLEAP establishing **advisory group** for Home-Based PreK pilot



Expansion of FCCN Hubs to **state-wide coverage**



Answering your questions

FCCN Funding Opportunity Timeline



**Application Portal
Opens**

January 3, 2025 at
10:00am EST



**Application Portal
Closes**

January 31, 2025 at
5:00pm EST



**Selected Awardees
Notified**

March, 2025



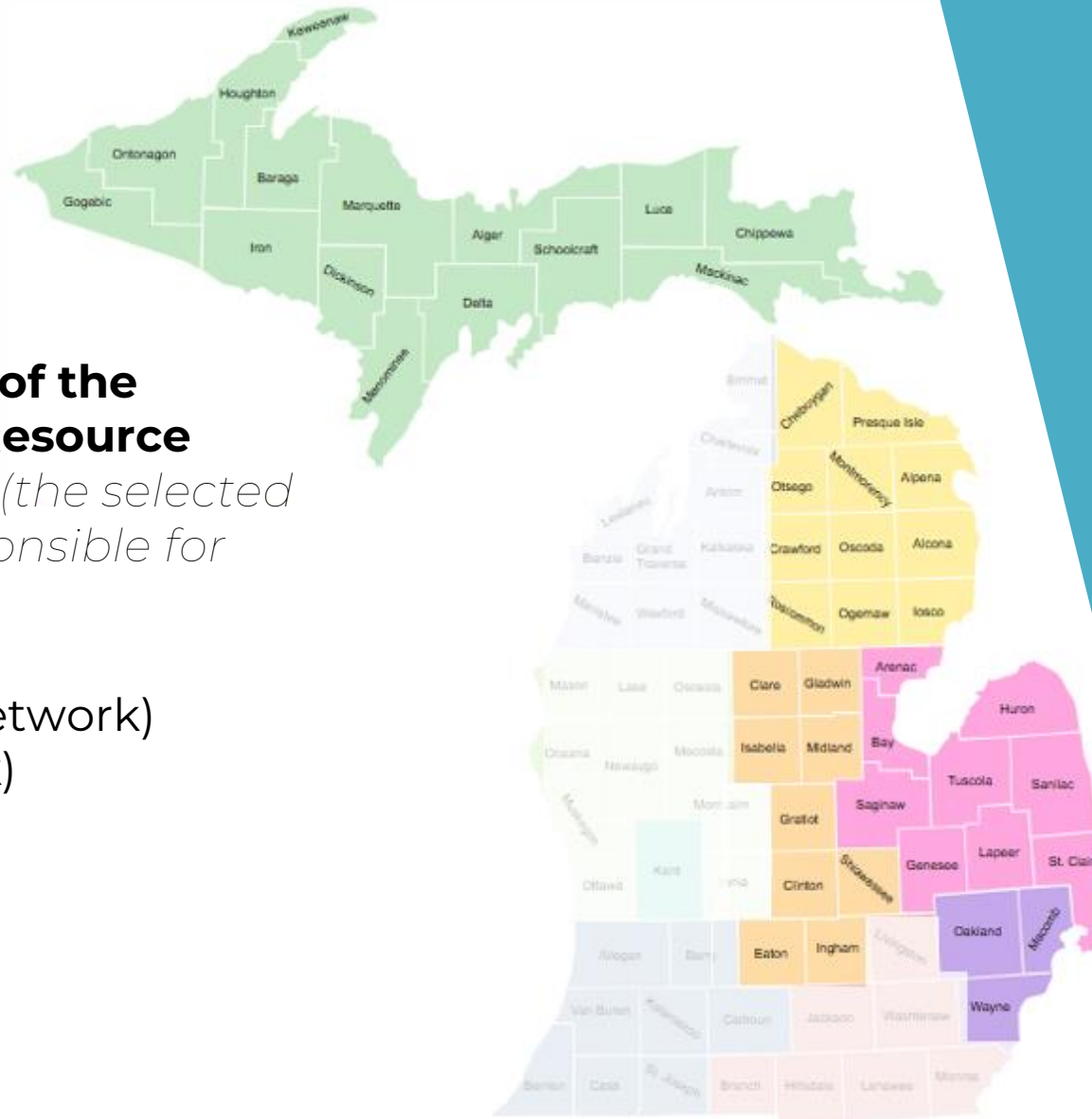
**Initial Period of
Performance**

April 2025 –
September 2025

Eligible Family Child Care Networks

Applicants will apply to **cover one of the following Great Start to Quality Resource Center regions** with one Network (*the selected Hub in Wayne County will be responsible for supporting two networks*):

- Upper Peninsula (1 Hub, 1 Network)
- North East (1 Hub, 1 Network)
- Eastern (1 Hub, 1 Network)
- Central (1 Hub, 1 Network)
- Wayne (1 Hub, 2 Networks)



Eligible Family Child Care Networks

Each Hub will be responsible for offering FCCN membership to home-based child care providers in **all associated counties**



Working in Partnership with ECIC

Task	Applicant Will	ECIC Will
<p>An FCCN Hub will continuously serve 25 Home Based Child Care providers per Network</p>	<ul style="list-style-type: none"> • Market the opportunity to join an FCCN within their service area • Maintain accurate membership records 	<ul style="list-style-type: none"> • Provide Marketing Materials, including translated documents • Provide a membership roster and clear guidance on what constitutes a member of an FCCN
<p>Support the collection and reporting of metrics related to Child Care Providers, Children, and Families</p>	<ul style="list-style-type: none"> • Collect data on the project including outcomes data for providers in the networks, and the children and families they serve. • Report on this data at regular intervals 	<ul style="list-style-type: none"> • Provide data collection tools • Provide TA support on using these tools to collect and report outcomes accurately

Working in Partnership with ECIC

Task	Applicant Will	ECIC Will
<p>An FCCN Hub will effectively carry out required activities, as specified in the RFP</p>	<ul style="list-style-type: none"> • Budget for provider compensation for participation in network meetings and technical assistance • Participate in monthly FCCN peer learning community 	<ul style="list-style-type: none"> • Facilitate a monthly peer learning community • Develop and disseminate technical assistance resources for Hubs • Offer consultation and coaching for FCCN Hubs and Network Leaders
<p>Comply with state and federal requirements</p>	<ul style="list-style-type: none"> • Prepare and submit accurate and timely reports on progress and spending using ECIC provided templates • Participate in bi-monthly progress meetings 	<ul style="list-style-type: none"> • Support FCCNs in reporting on progress and spending • Help FCCNs ensure they meet federal guidelines for the use of funds

Funds Available + Payment Schedule

Funds Available

- Applicants may propose budgets of up to \$85,000 per network for the initial 6-month period of performance.
- Funds available in subsequent years will be determined by the state's annual legislative appropriation to MiLEAP.

Payment Schedule

- Upon receipt by ECIC of a countersigned copy of the Subrecipient Agreement by an authorized officer of the Subrecipient, payments will be made by ECIC on a **reimbursement basis** for actual agreement expenditures incurred during the award period.

Progress Reporting

Bi-Monthly Progress Meetings

- ECIC's Innovation Fund Team will facilitate every other month (bi-monthly) progress meetings with subrecipients beginning April 2025 and every other month thereafter

Narrative and Metrics Reporting

- ECIC will support subrecipients to complete required baseline, quarterly, and year-end narrative and metrics reports
 - Baseline – April 2025
 - Mid-Year – June 2025
 - Year end – September 2025

Progress Metrics

FCCN Hubs will be responsible for collecting comprehensive metrics on their FCCNs, FCCN members and the children and families served, including, but not limited to:

- **Demographic data** on **FCCN Members** and the **children and families served**
- Home-based child care **business sustainability indicators** (enrollment, waitlist, income from child care, etc.)
- Comprehensive supports and **services provided** to families and children served
- Participation in **quality supports** like Great Start to Quality

The full list of required metrics will be shared with selected applicants, along with data tools and technical assistance to support successful collection.

FCCN Project Timeline

Pre-Award

Pre-app
TA to potential subrecipients

Grant Review & Selection



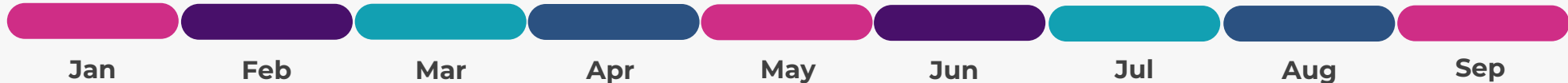
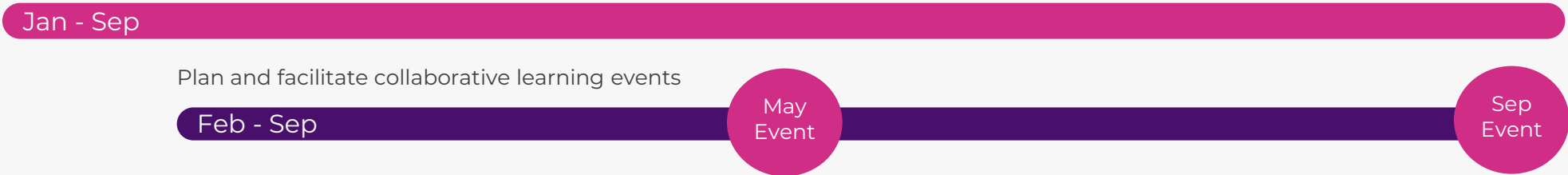
Period of Performance & Subrecipient Monitoring

Subrecipient contract period *(existing Hubs start Jan 2025, new Hubs start Mar 2025, bi-monthly progress meetings)*



Technical Assistance

Individualized technical assistance, development and dissemination of TA resources, monthly peer learning communities





Answering your questions

Preparing your Application in Fluxx

- 1 Access the “Fluxx How-to Document” linked on our website and within the RFP for detailed, step-by-step instructions
- 2 Register your organization in the Fluxx portal
- 3 Receive approval email from Fluxx to log into portal
- 4 Apply for the relevant competitive funding opportunity

Selection Criteria

Review Process

Award selection will be based on merit and quality, as determined by points awarded for the review criteria section and all relevant information.

Application rubrics will be used as a rating instrument in the review process.

The application maximum score is 30 Points.

Applicants with an application score below **20 points** will not be recommended for funding.

** All awards will be subject to approval by the Michigan Department of Lifelong Education, Advancement, and Potential (MiLEAP). All applicants will be notified of MiLEAP's action.*

Geographic Area

Application Question #1

Select region to be covered by Family Child Care Network.

Options include:

- Upper Peninsula
- North-East
- Eastern
- Central
- Wayne-Macomb-Oakland



Family Child Care Networks

5 points total

2. Will this be a new Family Child Care Network (FCCN)? **(No points awarded)**
3. Provide the number of FCCN participants and the length of time the FCCN has been in operation. **(No points awarded)**
4. Upload a roster of FCCN participants. **(5 points possible)**

Not Recommended for Funding (0-2 points per box)	Recommended for Funding (3-4 points per box)	Highly Recommended for Funding (5 points per box)
The application: Does not provide a complete roster of FCCN participants or a roster of HBCC providers who have partnered on the application.	The application: Includes a partial roster of FCCN participants or a roster of HBCC providers who have partnered on the application.	The application: Includes a full roster of FCCN participants or a roster of HBCC providers who have partnered on the application.

Family Child Care Networks

5 points total

5. Describe your experience working with Home-Based Child Care (HBCC) providers, including current activities and processes for including providers as partners in decision-making, operations, and accountability. **(5 points possible)**

Not Recommended for Funding (0-2 points per box)	Recommended for Funding (3-4 points per box)	Highly Recommended for Funding (5 points per box)
The application: Provides limited experience related to home based child care and supporting home based child care providers through network-based approaches.	The application: Details some experience related to home based child care and supporting home based child care providers through network-based approaches.	The application: Describes an intentional focus on home-based child care as a distinct, essential, and valued setting for children and families, inclusive of supporting home based child care.

Family Child Care Networks

5 points total

6. Describe the FCCN Hub's approach to racial and ethnic equity for its work with HBCC business owners and providers. **(5 points possible)**

Not Recommended for Funding (0-2 points per box)	Recommended for Funding (3-4 points per box)	Highly Recommended for Funding (5 points per box)
The application: Does not provide a description of an intentional focus on racial and ethnic equity for its work with home-based child care business owners and providers.	The application: Provides a limited description of the FCCN's intentional focus on racial and ethnic equity for its work with home-based child care business owners and providers.	The application: Provides a full description of the FCCN's intentional focus on racial and ethnic equity for its work with home-based child care business owners and providers.

Family Child Care Networks

10 points total

- Describe how HBCC business owners and providers are involved in the FCCN Hub's decision making. **(5 points possible)**
- Upload the Project Plan using the required template. **(5 points possible)**

Not Recommended for Funding (0-2 points per box)	Recommended for Funding (3-4 points per box)	Highly Recommended for Funding (5 points per box)
The application: Does not provide evidence of including home-based child care business owners and providers in the FCCN Hub's decision making.	The application: Provides limited evidence of including home-based child care business owners and providers in the FCCN Hub's decision making.	The application: Provides evidence of including home-based child care business owners and providers in the FCCN Hub's decision making, with them taking the lead in decision making or governance structure.
Did not provide a complete Project Plan that details the specific tasks, responsible parties, outcomes, and timelines associated with key activities/goals.	Provides a Project Plan with limited details regarding the specific tasks, responsible parties, outcomes, and timelines associated with key activities/goals.	Provides a complete Project Plan that fully details the specific tasks, responsible parties, outcomes, and timelines associated with key activities/goals.

Family Child Care Network Staffing

5 points total

9. Describe the intentional staffing strategies that you will use to support the goals of this project and the Family Child Care Network(s) for which you are seeking funds. Include in your response how you will recruit, hire, orient, train, and mentor the family child care network staff who must bring an understanding and respect for home-based child care and reflect the cultural/ethnic/linguistic backgrounds of the home-based providers in the FCCN. **(5 points possible)**

Not Recommended for Funding (0-2 points per box)	Recommended for Funding (3-4 points per box)	Highly Recommended for Funding (5 points per box)
The application: Does not provide a description of the FCCN's staffing strategies.	The application: Includes a partial description of the FCCN's staffing strategies, including a partial detailing of how they will work with FCCN staff to ensure they bring an understanding of HBCCs and the populations they serve.	The application: Includes a full description of the FCCN's staffing strategies, including how they will work with FCCN staff to ensure they bring an understanding of HBCCs and the populations they serve.



Answering your questions

Budget and Risk Assessment

To be approved by Program Team, Compliance, and Finance outside of external reviews

23. Upload the Budget and Budget Narrative, adhering to the provided budget guidelines
24. Complete the Subrecipient Risk Assessment Questionnaire

No Rubric

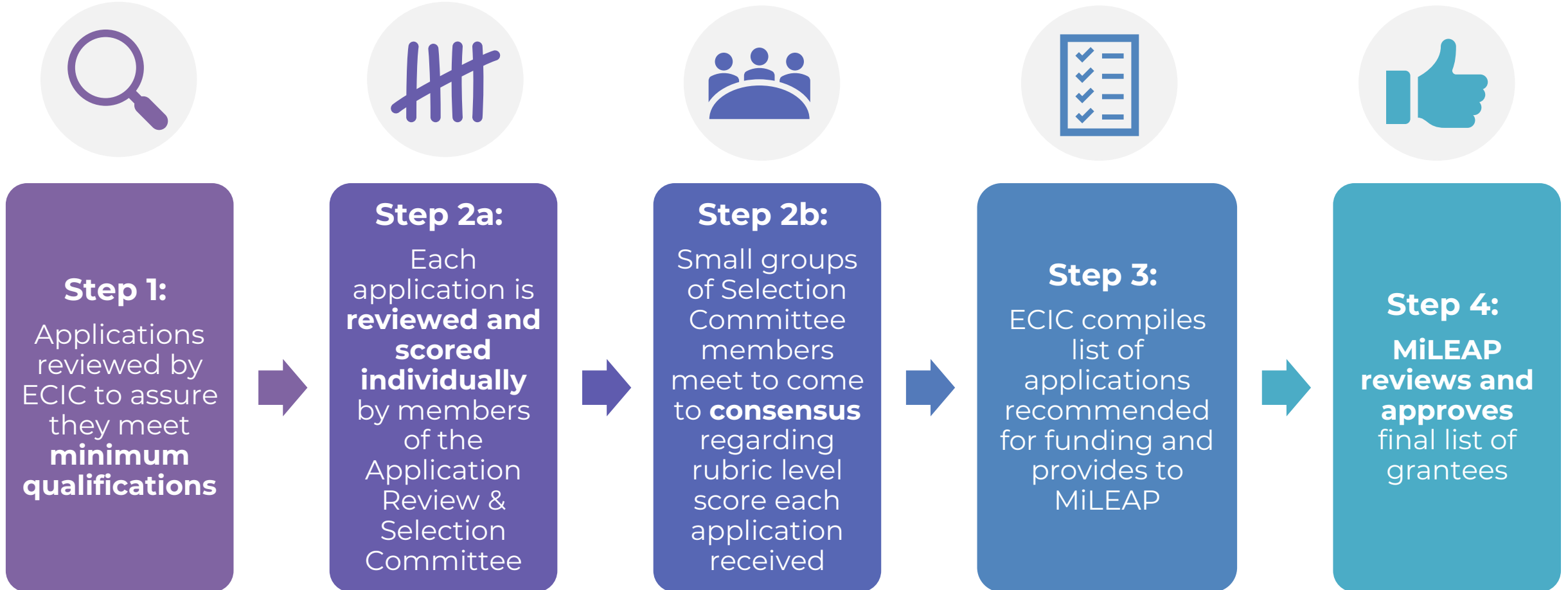


Answering your questions



Application Review & Selection Process

4-Step Review Process



Centering Equity in Review



All reviewers complete & sign **conflict of interest form** prior to application assignment



Internal training provided to all reviewers



Conflict of interest acknowledgment within application scoring portal



Educational resources on identifying and addressing personal biases provided to all reviewers



Multi-step review process, where **multiple reviewers score the same applications**



Identification of divergent scores and use of **small group consensus scoring**



Published rubric with scoring criteria shared and used across review teams

Application Assistance

Supportive Documents + Materials (posted on ECIC's website)

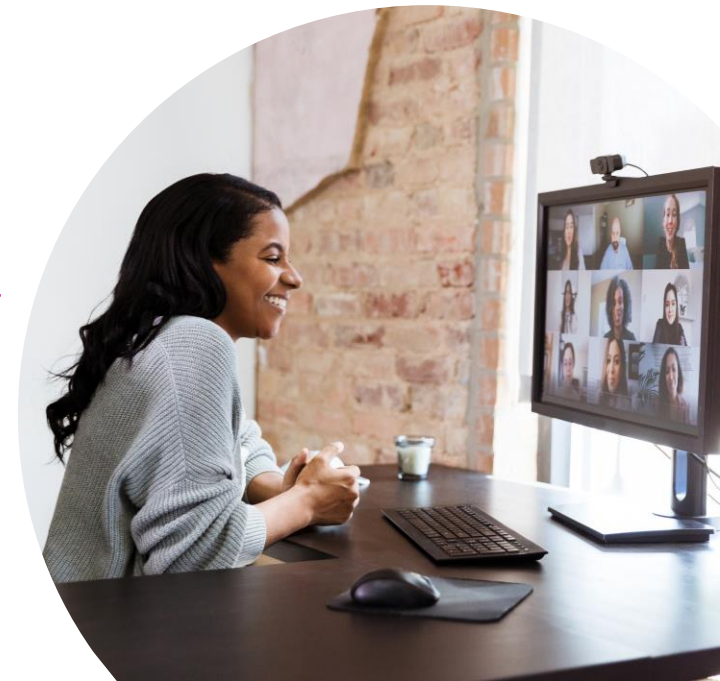
- RFP
- FAQ Document
- Fluxx How to Document
- Recorded Applicant Webinar
- Applicant Webinar slides

Email

- Email any questions or inquiries to technicalassistance@ecic4kids.org

Office Hours

- Appointments are available January 8th – 30th, 2025
- Must be requested through email at technicalassistance@ecic4kids.org
- Use scheduling link to choose a time/date that works best for you





Answering your questions

THIS WEBINAR HAS ENDED

**THANK
YOU**

Have additional questions or want to follow up on something you heard in this webinar?

Please use the following information to reach out to the Child Care Innovation Fund:



technicalassistance@ecic4kids.org

**CHILD CARE
INNOVATION
FUND**

 Early Childhood
Investment Corporation